

**COMMITTEE OF THE WHOLE**

**NOVEMBER 20, 2023**

**6:00 P.M.**

1. Discussion on the Library MOU.

**NOTICE FOR, AND AGENDA FOR, A MEETING OF THE CITY COMMISSION, CITY OF LEWISTOWN, NOVEMBER 20, 2023 AT 7:00 P.M. AT THE CENTRAL MONTANA COMMUNITY CENTER LOCATED AT 307 W WATSON**

To participate virtually the options are as follows:

To join by zoom: <https://zoom.us/j/8486275925?pwd=dTVGbndDK253ZUJLMjRuZXU5QVpMdz09>

Meeting ID: 848 627 5925 Passcode: 59457

To participate by phone: dial (253) 215-8782 Meeting ID: 848 627 5925 Passcode: 59457

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**APPROVAL OF MINUTES** – October 2, 2023, October 16, 2023 & November 6, 2023

**COURTESIES**

**PROCLAMATIONS**

**BOARD AND COMMISSION REPORTS**

**CITY MANAGER REPORT**

**PUBLIC COMMENT** – non agenda items

**CONSENT AGENDA**

Acknowledgment of the claims that have been paid from November 1, 2023 to November 15, 2023 for a total of \$225,186.17

**\*REGULAR AGENDA – Resolutions, Ordinances & Other Action Items:**

1. Discussion and action on reappointing Jason Grover and Meghan Brandon to the Historic Resources Commission for an additional two-year term (**Action: approve, disapprove or amend reappoint to the Historic Resources Commission**) City Manager Holly Phelps
2. Discussion and action on approving 2024 gravel bids (**Action: approve, disapprove or amend 2024 gravel bids**) City Manager Holly Phelps
3. Discussion and action on approving the 2024 snow hauling bids (**Action: approve, disapprove or amend 2024 snow hauling bids**) City Manager Holly Phelps

**CITIZENS' REQUESTS**

**COMMISSIONER'S MINUTE**

**ADJOURNMENT**

\* All citizens are invited to make comment on any agenda item prior to action being taken by the Commission

# BID FORM

The undersigned Bidder hereby covenants and agrees to provide road gravel and aggregate, as described in the Specifications, for the price stated. The Bidder understands that this bid is effective for (30) days from the date of opening. All lines on the Bid form MUST be completed.

Quantities are approximate depending on the annual needs of the City of Lewistown

	UNITS	UNIT PRICE	TOTAL PRICE
3/4 Inch MDT Crushed Top Surfacing Grade 3B	<u>1,500 Ton</u>	<u>18<sup>00</sup></u>	<u>27,000<sup>00</sup></u>
3/8 Inch Washed Pea Gravel	<u>1,500 Ton</u>	<u>12<sup>00</sup></u>	<u>18,000<sup>00</sup></u>
6 Inch Minus Pit Run Gravel	<u>1,000 Ton</u>	<u>10<sup>00</sup></u>	<u>10,000<sup>00</sup></u>
Total Bid Amount			<u>55,000<sup>00</sup></u>

Total Bid Amount in Words: Fifty Five Thousand

Bidder's Name Casino Creek Concrete inc  
P.O. Box 3501

Bidder's Address Lewistown, MT 59457

Bidder's Phone 538-7160

Andrew Johnson

Bidder's Signature

KATIE SPIKA  
LORRAINE DAY  
Ward One Commissioners

RON HRUBES  
DIANA HEWITT  
Ward Two Commissioners

DAVE SCOTTEN  
GAYLE DONEY  
Ward Three Commissioners

KELLYANNE TERRY  
At-Large Commissioner

HOLLY PHELPS  
City Manager

NIKKI BRUMMOND  
Finance Director/City Clerk



305 W. Watson, Lewistown, Montana 59457  
(406) 535-1760 Fax (406) 535-3323

LISA LANGBEHN  
Park and Recreation Director

THERESA DIEKHANS  
City Attorney

JUSTIN JENNESS  
Police Chief

JOE WARD  
Fire Chief

MATT HAYS  
Public Works Director

ALISSA WOLENETZ  
Library Director

VACANT  
Planning Director

The City of Lewistown Public Works Department is requesting bids for the following:

Hourly Equipment and Labor Rates. These rates will be utilized when bidders are assisting the City of Lewistown Public Works Department with Emergency snow removal and snow hauling. This service will be on an on-call basis. Bidders are required to provide all snow removal and hauling equipment with an operator within 12 hours of receiving such notice. All snow removal and hauling will be within the City of Lewistown. Please provide hourly operated rates for the following equipment below:

**BID ITEMS:**

<u>Equipment Description</u>	<u>Operated Hourly Rate</u>
Motor Grader (Minimum 6 foot blade)	\$ <u>200<sup>00</sup></u>
Front End Loader (Minimum 1-5 CY bucket)	\$ <u>200<sup>00</sup></u>
End Dump (Minimum 10 CY capacity)	\$ <u>190<sup>00</sup></u>

Company Name: \_\_\_\_\_

Casino Creek Concrete Inc.  
P.O. Box 3501  
Lewistown, MT-59457

Signature: \_\_\_\_\_

A handwritten signature in black ink that reads "Andrew J. Matherson".

Date: \_\_\_\_\_

11-15-23

Generally, snow removal and hauling will begin at 12:00 am (midnight) and continue for a ten-hour shift or until the latest of 2:00 pm. Notice will be given as early as possible. The successful bidder will be required to supply up to three operated end dumps, one operated front end loader, and one operated motor grader for each requested shift. The successful bidder is responsible for insuring its equipment, and trucks are in safe and operational condition. The successful bidder is responsible for all licensing and insurance for its operators along with licensing, maintenance, fuel and compliance with all federal state and local laws of the equipment provided.

This contract will begin on January 1, 2024 and expire on December 31, 2024. The city may request an inspection of any proposed equipment prior to award of the contract. Payment will be made per operated hour. The City of Lewistown has the right to accept or reject any and all bids, or accept the lowest responsible bid deemed to be the most advantageous to the City of Lewistown. For additional information, contact the Public Works Department at (406) 535-1770.

**Bids must be received no later than November 16, 2023 at 1:30 pm.** Bids will be opened at 1:45 pm on November 16<sup>th</sup> 2023 in the City Office located at 305 W. Watson Street in Lewistown.