

**A COMMISSION MEETING OF JANUARY 7, 2013 WHICH WAS HELD AT THE CENTRAL MONTANA COMMUNITY CENTER AND STARTED AT 7:00 P.M.**

**CALL TO ORDER**

City Clerk Nikki Brummond called the meeting to order.

**PLEDGE OF ALLEGIANCE**

City Clerk Nikki Brummond asked everyone to stand and say the Pledge to the Flag.

**ROLL CALL**

Present were Commissioners Berry, Doney, Gremaux, Hewitt, Phillips, Putnam and Turk.

**ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

City Clerk Nikki Brummond asked for nominations for Chairman. Commissioner Putnam nominated Commissioner Frank Chairman for Chairman and Commissioner Berry seconded the nomination. Commissioner Turk nominated Commissioner Gayle Doney for Chairman. City Clerk Nikki Brummond asked for anymore nominations, there being none; the nominations were closed. Those voting in favor of Commissioner Gremaux were Berry, Gremaux, Hewitt, Phillips and Putnam. Those voting in favor of Commissioner Doney were Doney and Turk. Commissioner Frank Gremaux accepted the role as chairman.

Commissioner Gremaux asked for nominations for Vice Chairman. Commissioner Hewitt nominated Commissioner Gayle Doney for Vice Chairman and Commissioner Phillips seconded the nomination. Commissioner Putnam nominated Commissioner Alissa Berry for Vice Chairman. Commissioner Gremaux asked for anymore nominations, there being none, the nominations were closed. Those voting in favor of Commissioner Doney were Doney, Hewitt, Phillips and Turk. Those voting in favor of Commissioner Berry were Berry, Gremaux and Putnam. Commissioner Doney accepted the role as vice chairman.

**APPROVAL OF MINUTES**

Commissioner Putnam made the motion to approve the December 17, 2012 minutes as presented and Commissioner Doney seconded the motion. The motion passed unanimously.

**COURTESIES**

There were none.

**PROCLAMATIONS**

There were none.

**BOARD AND COMMISSION REPORTS**

Commissioner Gremaux reported that there is a Library board meeting this Thursday.

Commissioner Putnam reported that she attended a Park and Recreation Board meeting on January 2, 2013. Pool renovation plans have been looked at during the meetings and it was the goal to identify a plan to be able to specific plan for fundraising purposes. Plan A was chosen which is a renovation of the pool which would include a new liner, new filter and a building for the ice skating rink for the zamboni and year around bathroom. The theme for fundraising is 365 day usage renovation, meaning the park would be used 365 days of the year. The total cost of plan A is \$1.7 million.

Commissioner Berry reported that the Central Montana Foundation met recently. The Boys and Girls Club are looking at putting a playground area on their property. The playground will be open all the time and their insurance will cover it. The Recycling Our Waste Lewistown (ROWL) was given a grant to continue with their recycling program.

### **CITY MANAGER REPORT**

City Manager Kevin Myhre reported on the following issues:

A map of the City Cemetery has been placed on the kiosk at the main entry gate of the City Cemetery. The map should assist the public in finding areas where people are buried and markers are located. Cemetery staff will be installing new gates at the west entrances to the Cemetery. Both gates were damaged by vandals in 2012. Staff continues to work on the new area to prepare it for cemetery usage.

Public Works Staff and the City Manager are working with Andy Brummond with Fish, Wildlife & Parks to bring updated monitoring devices on line at the Big Springs Complex. Proper flow measurement requires subtracting upstream flows and adding in stream, City distribution and lower fish hatchery flows.

The City Office is preparing advertisements to accept lease bids several parcels owned by the city. They are typically advertised and leased on a three year basis. Weed management and animal unit usage are usually the main issues that need to be addressed in each lease.

The city was notified that the Community Transportation Enhancement Program (CTEP) application for the restoration of the missile at Symmes Park has been denied by the Montana Department of Transportation. The reason for the denial was that Federal Highways Administration guidelines does not allow for enhancement funding to be applied to structures related to aviation. Also, they do not allow funding for maintenance projects.

The ice skating rink is now open for public skating as well as hockey usage. Ice skates can be rented at the Civic Center. The Civic Center had a good turnout for the annual holiday basketball tournament. The event is a fundraiser for the Civic Center and is attended by many local athletes as well as college students that are home for the holidays.

The Montana Department of Environmental Quality has published notices of the pending application by the City/County for the placement of a grease trap disposal site at the Airport Complex outside of the aviation use area.

### **CONSENT AGENDA**

Commissioner Doney made the motion to approve the acknowledgement of the claims that have been paid from December 14, 2012 to December 31, 2012 for a total of \$68,384.34 and Commissioner Turk seconded the motion. The motion passed unanimously.

### **REGULAR AGENDA - Resolutions, Ordinances & Other Action Items:**

1. Discussion and action on reappointing Commissioners to the following boards: Library, Park and Recreation, Central Montana Health District, City County Planning, Airport Board, Central Montana Foundation, Central Montana 911 and Snowy Mountain Development Corporation

Commissioner Gremaux stated that the Library Board meets the second Thursday of each month. Commissioner Turk commented that she is willing to serve on the Library Board. Further discussion followed. Commissioner Putnam made the motion to approve the following board appointments: Commissioner Turk to the Library Board and City County Planning Board, Commissioner Putnam to the Park and Recreation Board, Commissioner Doney to the Central Montana Health District Board, Commissioner Phillips to the 911 Board and Commissioner Gremaux as alternate, Commissioner Hewitt to the Airport Board, Commissioner Berry to the Central Montana Foundation Board and City Manager Kevin Myhre to the Snowy Mountain Development Corporation Board and Commissioner Doney seconded the motion. Commissioner Gremaux asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

2. Discussion and action on approving an agreement between the State of Montana, Department of Transportation and the City of Lewistown for the beneficial use of cold milled bituminous material from the Montana Department of Transportation (MDT)

Mr. Myhre explained that any time the MDT does a federal aid project that is a milling project they typically share the millings with the local jurisdictions. The local jurisdictions must agree to certain things. The MDT contacted the Public Works Director and asked if the City would be interested in the millings from the work that will be done near ShopKo. Meadowlark Lane behind ACE Hardware does not have any asphalt and it was determined that it would be beneficial to apply the millings on that street. Further discussion followed. Commissioner Doney made the motion to approve the agreement between the State of Montana, Department of Transportation and the City of Lewistown for the beneficial use of cold milled bituminous material from the Montana Department of Transportation (MDT) and Commissioner Putnam seconded the motion. There being none, the question was called for and the motion passed unanimously.

3. Discussion and action on Resolution No. 3808 a resolution amending the 2011-2012 budget for the City of Lewistown

Mr. Myhre explained that this is an amendment amending the 2011-2012 budget amendment that ended on June 30, 2012. Finance Officer Nikki Brummond explained that this expense was overlooked when the budget amendment was completed and was discovered as part of the audit. The auditors wanted an amendment done as soon as possible. The resolution of intent to amend the budget was approved at the last meeting. Commissioner Turk made the motion to approve Resolution No. 3808 a resolution amending the 2011-2012 budget for the City of Lewistown and Commissioner Doney seconded the motion. There being none, the question was called for and the motion passed unanimously.

**CITIZENS' REQUESTS**

There were none.

**COMMISSIONER'S MINUTE**

Commissioner Phillips reported that he has put his house up for sale and has put an offer in on another house and will possibly be resigning from the Commission if the sale goes through. Commissioner Phillips commented that he will keep the Commission informed as to what is happening with his house.

Commissioner Gremaux reminded everyone that the Library's Chili Bowl fundraiser will be on February 1<sup>st</sup>.

Commissioner Berry commented that the Lewistown Hoppers are now using the old Captain Bob's building. They are also offering adult fitness classes.

**ADJOURNMENT**

Chairman Gremaux adjourned the meeting.

Dated this 7<sup>th</sup> day of January, 2013.

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Frank Gremaux, Commission Chairman

ATTEST:

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Nikki Brummond, City Clerk