

A COMMISSION MEETING OF FEBRUARY 3, 2014 WHICH WAS HELD AT THE CENTRAL MONTANA COMMUNITY CENTER AND STARTED AT 7:00 P.M.

CALL TO ORDER

Chairman Doney called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Doney asked everyone to stand and say the Pledge to the Flag.

ROLL CALL

Present were Commissioners: Berry, Doney, Gremaux, Hewitt, Poss, Putnam and Turk.

APPROVAL OF MINUTES

Commissioner Poss made the motion to approve the minutes for January 21, 2014 and Commissioner Berry seconded the motion. The motion passed unanimously.

COURTESIES

There were none.

PROCLAMATIONS

There were none.

BOARD AND COMMISSIONER REPORTS

Commissioner Berry reported that she recently attended a Central Montana Foundation Board meeting. Commissioner Berry explained that they gave money to the Boys and Girls Club for supplies, to the after prom party and to the Jaycess to purchase an outdoor movie set up for the community. Commissioner Berry further explained that the board is going to make those receiving funding more accountable and requesting follow up reports and receipts for what is purchased.

Commissioner Putnam reported that the Park and Recreation Board will be meeting next Wednesday.

Commissioner Turk reported that she has a Library Board meeting coming up and that the Chili Bowl for the summer reading program was a huge success.

Commissioner Doney reported that the Central Montana Health District has lost their director of public health and emergency preparedness.

CITY MANAGER REPORT

City Manager Kevin Myhre reported on the following issues:

The City Commission will need to identify the number of mills they feel will be necessary to fund a government study commission if the study is requested by the voters. Ten years ago the City set the funding at 2 mills and that was more than sufficient at that time. Two of our current City Commission

served on the last study commission and may have an idea on the amount needed. Commissioner Gremaux commented that it needs to be funded enough to allow those on the study commission the ability to attend training and some minimal expenses.

The City has recently filled positions in the Wastewater, Street, City Office and Dispatch centers. The Fire Department is testing applicants for a firefighter opening. A part time custodian position is currently being advertised.

Mr. Brad Koenig with Robert Peccia and Associates has been working on the preliminary engineering report to make plans for the Riverdale/fairgrounds water and sewer project. Easement planning and routing are critical aspects that will need to be completed in February.

The first meeting of the County recreation district planning committee will be held at the Library meeting room on February 4th at 4 p.m.

A local citizen has requested that the City consider joining the Humane Society to assist with the local animal facility. The request has been forwarded to Chief Birdwell to facilitate a meeting with PALS representative to discuss the issue. The issue may be brought to a later Commission meeting for discussion.

On January 31st, there was a Chili Bowl Fundraiser for the Library's summer reading program at Jack's Hanger and a Billiards Exhibition at the Yogo Inn to raise funds for the swimming pool. The information was included in your packets.

The City was recently notified that it was successful with its applications for several grants. A project to install ADA infrastructure on 7th Ave N and a project to complete the paving on the Rail corridor in the City were both approved and the Parks Department has been awarded a small Arbor Day grant to assist with some tree plantings.

CONSENT AGENDA

Commissioner Hewitt asked to remove the Acknowledgement of the claims that have been paid from January 17, 2014 to January 30, 2014 for a total of \$82,969.20 off the consent agenda.

***REGULAR AGENDA – Resolutions, Ordinances & Other Action Items:**

Commissioner Hewitt asked about the claim to Edgewood Building for the Kiwanis storage shed. Mr. Myhre answered that the Kiwanis purchased a storage shed for equipment at the Rest Area and the City will be reimburse through the grant from the Montana Department of Transportation. Commissioner Hewitt asked about the dues for the City Manager to the Leadership Montana and why it was paid twice. Mr. Myhre answered that is the dues that are paid annually for him to belong to the Leadership Montana association and it was not paid twice but split between different funds. Commissioner Putnam made the motion to approve the acknowledgement of the claims that have been paid from January 17, 2014 to January 30, 2014 for a total of \$82,969.20 off the consent agenda and Commissioner Turk seconded the motion. The motion passed unanimously.

1. Discussion and action on a request of ice skating association to change the City lighting at the Frank Day Park ice skating facility

Mr. Myhre explained that currently at the ice skating rink at Frank Day Park there is a light next to the warming building that is 200 watts and then there is a light a short distance away from the first light that

is 100 watts and both are included in the City's lighting district. The light located on the south side is 400 watts and is connected to a breaker box and not included in the City's lighting district. Mr. Myhre further explained that he received a request from the ice skating association that they would like to make some lighting changes to better light up the rink. They are proposing to take the two lights taken out and put in a 400 watt light and when looking at the cost it is basically a wash and the end result would be that the lighting would be brighter. Further discussion followed. Commissioner Putnam made the motion to approve the request from the ice skating association to change the City lighting at the Frank Day Park ice skating facility and Commissioner Hewitt seconded the motion. Commissioner Doney asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

2. Discussion and action on approve Resolution No. 3835, a resolution authorizing the City of Lewistown to make application for Land and Water Conservation Fund (LWCF) Assistance from the Montana Fish, Wildlife and Parks

Mr. Myhre explained that the Friends of the Pool along with the Parks and Recreation Department have put together an application to the Land and Water Conservation Fund which is administered by Montana Fish, Wildlife and Parks program. The application is tied to a larger project which is the rehabilitation of the pool. Mr. Myhre stated that the grant we are applying for is a \$75,000 grant that will be targeted toward replacing the chemical, filtration and boiler system of the pool. Mr. Myhre explained that the cost to replace that part of the system is approximately \$170,000 and by authorizing the City to make application to the fund the City is committing to spending the remaining \$95,000 to match those funds. If the City is successful and receives the grant then the City will need to start the project within 90 days of the award of the grant and the start would be to get some engineering in place to move forward. At the same time the Friends of the Pool will be running a capital campaign to raise the remainder of the funds for the rehabilitation of the pool. Commissioner Gremaux made the motion to approve Resolution No. 3835, a resolution authorizing the City of Lewistown to make application for Land and Water Conservation Fund (LWCF) Assistance from the Montana Fish, Wildlife and Parks and Commissioner Putnam seconded the motion. Commissioner Doney asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

3. Discussion and action on approving a bid for the remodel of the women's bathroom at the Civic Center

Mr. Myhre explained that this is phase two of the remodel of bathrooms at the Civic Center. The City received two bids and would recommend awarding the bid to All Trades Construction. This is the bid that does include new partitions. Commissioner Turk made the motion to approve the bid to All Trades Construction for the remodel of the women's bathroom at the Civic Center and Commissioner Berry seconded the motion. Commissioner Doney asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

4. Discussion and action on accepting a Petition for Annexation of properties within Annexation Map 2014-1 into the City of Lewistown

Mr. Myhre explained that the City is continuing to work on creating a tax increment finance (TIF) district for the benefit of economic development in the downtown business area. Mr. Myhre further explained that on the east side of the proposed district there is a portion of area that needs to be annexed in order to be included in the TIF district. The areas that need to be annexed are the railroad corridor, a building and lot owned by Weirs', a portion of the Intermountain Distributing and a portion of the Yogo Inn parking lot. Commissioner Putnam made the motion to accept the Petition for Annexation of properties within Annexation Map 2014-1 into the City of Lewistown and Commissioner Turk seconded the motion.

Commissioner Doney asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

5. Discussion and action on approving Resolution No. 3836, a resolution providing for the annexation by petition of the area described in annexation map 2014-1 to the City of Lewistown

Mr. Myhre explained that there is a legal process to legally annex in the State of Montana. Once a petition is received it must be approved and then a resolution must be passed in order to complete the annexation process. Commissioner Gremaux made the motion to approve Resolution No. 3836, a resolution providing for the annexation by petition of the area described in annexation map 2014-1 to the City of Lewistown and Commissioner Berry seconded the motion. Commissioner Doney asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

6. Discussion and action on authorizing the City Manager to sign the DNRC planning grant agreement for the funding of the PER for Riverdale Addition, Fairview Subdivision and Fergus County Fairgrounds

Mr. Myhre reported that in December 2013 the Commission authorized the City Manager to make application to the DNRC planning grant to assist with the funding of a preliminary engineering report. Mr. Myhre explained that the City has been successful and received the DNRC planning grant and needs authorization from the Commission to sign the grant. Commissioner Putnam made the motion to approve authorizing the City Manager to sign the DNRC planning grant agreement for the funding of the PER for Riverdale Addition, Fairview Subdivision and Fergus County Fairgrounds and Commissioner Hewitt seconded the motion. Commissioner Doney asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

7. Discussion and action on confirming Dianne Rous as a City Manager appointment to the Lewistown Board of Adjustment

Planning Director Duane Ferdinand explained that the Lewistown Board of Adjustment is a 5 member board whose appointments are confirmed by the City Manager. The members serve a term of three years. Mr. Ferdinand explained that Ms. Rouse submitted an application for appointed position and recommends appointing Ms. Rous to the Board of Adjustment. Ms. Rous commented that she was born in Lewistown and raised in Denton. Ms. Rous further commented that she lived in Polson and helped raise money for an indoor swimming pool. Ms. Rous stated she has one daughter that is 100% disabled. Commissioner Poss made the motion to approve confirming Dianne Rous as a City Manager appointment to the Lewistown Board of Adjustment and Commissioner Berry seconded the motion. Commissioner Doney asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

CITIZENS' REQUEST

There were none.

COMMISSIONER'S MINUTE

Commissioner Gremaux commented that when he attended some of the training while on the study commission he learned that 90% of the time those that serve on the study commission end up serving on the City Commission.

Commissioner Berry thanked the public works department for the work on the streets. Commissioner Berry reported that she has only heard good comments with regards to the streets. Mr. Myhre thanked her for that comment and stated that he will be sure to pass the information onto the Public Works Director.

ADJOURNMENT

Chairman Doney adjourned the meeting.

Dated this 3rd day of February, 2014.

Gayle Doney, Commission Chairman

ATTEST:

Nikki Brummond, City Clerk