

A COMMISSION MEETING OF MARCH 3, 2014 WHICH WAS HELD AT THE CENTRAL MONTANA COMMUNITY CENTER AND STARTED AT 7:00 P.M.

CALL TO ORDER

Chairman Doney called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Doney asked everyone to stand and say the Pledge to the Flag.

ROLL CALL

Present were Commissioners: Berry, Doney, Gremaux, Hewitt, Poss, Putnam and Turk.

APPROVAL OF MINUTES

Commissioner Poss made the motion to approve the minutes for February 19, 2014 and Commissioner Turk seconded the motion. The motion passed unanimously.

COURTESIES

There were none.

PROCLAMATIONS

There were none.

BOARD AND COMMISSION REPORTS

Commissioner Berry reported that she recently attended a Central Montana Foundation Board meeting. Commissioner Berry explained that they gave \$2,500 to Lewistown Historic Resources Commission for the upcoming Montana Preservation Road Show that will be in Lewistown in June 2014.

Commissioner Poss reported that the Central Montana Park and Recreation District committee is still meeting on Tuesdays and is progressing.

Commissioner Doney reported that the Central Montana Health District met on February 20, 2014 and they appointed an interim sanitarian and reviewed some personnel issues.

CITY MANAGER REPORT

The Airport Board Chairman has requested that Fergus County and the City of Lewistown find a method to cover the fifth member of the Airport Board who is not appointed by either of the two entities. The City Manager has advised him that the Montana Association of County Officials and the Montana Municipal Interlocal Authority are currently working together to create a method for this type of coverage as well as coverage for boards which are not appointed in majority by one of the two entities. The city County Planning Board and the Airport Board are both examples of boards which are not typically covered by either of the plans.

The Fergus County DES department will be holding a hazard mitigation workshop to assist in identifying possible disaster hazards in Fergus County. Flooding and weather events will most likely be discussed at the workshops as well as other issues. Once a hazard mitigation plan is completed, it will be used to plan for future mitigation projects and identify funding strategies to get them completed.

Park and Recreation Director Jim Daniels has informed the City Manager that Lewistown will have the opportunity to host a large basketball tournament in February of 2015. It may be a good opportunity for the community to showcase its support for the tournaments. The City Manager will distribute the information about the tournaments to the local economic development groups.

A touring Historic Preservation Conference will be held in Lewistown Jun 11th thru 14th of this year. It is called the Montana Preservation Road Show and more information on the conference can be found at www.preservemontana.org/events.html. The group is planning many tours and events to highlight the history of Central Montana.

The Lewistown Downtown Association (LDA) is a board which was created to facilitate the City's involvement in the Montana Main Street Program through the Department of Commerce. Lewistown is an affiliate community in the program. The group meets monthly and is comprised of a volunteer board of directors. The LDA will be meeting on February 27, 2014 to work out details of their goals and objectives as well as put together bylaws and an operating structure. The City Planner is a member of the board. More information on the program can be found at <http://mtmainstreet.mt.gov/default.mcp>.

Mr. Myhre reported that he met with Mr. Mike Tooley the head of the Department of Transportation, Stefan Streeter with the Department of Transportation, Sam Wiedner, Chairman of Airport Board and Pete Peterson, owner of McDonalds. The goals and objectives with the bypass change were discussed. Mr. Myhre stated that the design is not going to change but there are some small things that can be done with signage. The ultimate issue is that Main Street stays a federal route, because the City cannot take on the maintenance of Main Street at the level the Department of Transportation. It is planned that the issue will be looked out to make sure that the negative impacts on main street will remain minimal.

CONSENT AGENDA

Commissioner Turk made the motion to approve the acknowledgement of the claims that have been paid from February 14, 2014 to February 27, 2014 for a total of \$84,253.32 and Commissioner Berry. The motion passed unanimously.

REGULAR AGENDA – Resolutions, Ordinances & Other Action Items:

1. Discussion and action on Order by City Commission, pursuant to Montana Code Annotated Section 7-14-4109, requiring replacement of the sidewalk, curb and gutter adjacent to the building located at 302 W Main Street in Lewistown, to include the sidewalk, curb and gutter along a portion (approximately 20 feet) of Third Avenue between Main Street and Broadway

Mr. Myhre reviewed the area that needs to be repaired. Mr. Myhre explained that the whole sidewalk does not need to be replaced there is only approximately 20 feet that needs to be replaced. The piece that needs to be replaced does have a vault underneath and glass is the sidewalk. The part that needs to be replaced is adjacent to 301 W Broadway property that is going to be replaced. The City has discussed the issue with Mr. Dave King and he is on board but does not have the cash right now, which why we are going through the process and will add it on to the construction of the adjacent sidewalk. Commissioner Gremaux made the motion that the Commission issue an order pursuant to Montana Code Annotated Section 7-14-4109, to be entered upon the Commission minutes, requiring replacement of the sidewalk,

curb, and gutter adjacent to the building located at 302 W Main Street in Lewistown, to include the sidewalk, curb and gutter along a portion (approximately 20 feet) of Third Avenue between Main Street and Broadway and Commissioner Putnam seconded the motion. Commissioner Doney asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

2. Discussion and action to direct the Lewistown Building Official, pursuant to City Code Sections 9-3-9 and 9-3-10, to notify the owner of the premises located at 302 W Main Street in Lewistown to make all necessary repairs to the sidewalks adjacent to the building, including curb and gutter, to include a portion (approximately 20 feet) of the sidewalk, curb and gutter along Third Avenue between Main Street and Broadway

Mr. Myhre explained that this is the same project but the process that needs to be completed for City code. Commissioner Turk made the motion that the Commission direct the Lewistown Building Official to proceed pursuant to City Code Section 9-3-9, to notify the owner of the premises located at 302 W Main Street in Lewistown to make all necessary repairs to the sidewalks adjacent to the building, including curb and gutter, to include a portion (approximately 20 feet) of the sidewalk, curb and gutter along Third Avenue between Main Street and Broadway and Commissioner Gremaux seconded the motion. Commissioner Doney asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

3. Discussion and action on authorizing the City Manager to sign the Lazy KB FAS Cooperative Agreement between the City of Lewistown and Fish Wildlife & Parks to allow a portion of the City's trail system to cross the Lazy KB Fishing Access Site

Mr. Myhre explained that the KB Fishing Access Site is located out by the fairgrounds. The trail group would like to put a trail to connect into the City's trail that goes to the fairgrounds and connect across the highway to the Machler property. A grant is being submitted to construct this proposed trail and as part of the grant application this needs to be done. The one change that needs to be made is on page three section 9 liaisons. Mr. Myhre stated he would like to remove the names and keep the liaisons attached to the positions so that in the future if those individuals are no longer in the position the agreement will still be valid. Commissioner Poss made the motion to approve authorizing the City Manager to sign the Lazy KB FAS Cooperative Agreement between the City of Lewistown and Fish Wildlife & Parks to allow a portion of the City's trail system to cross the Lazy KB Fishing Access Site as amended and Commissioner Putnam seconded the motion. Commissioner Doney asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

4. Discussion and action on purchasing a snow blower for the Street Department

Mr. Myhre explained that it was determined that the units that were discussed at the last meeting to bid on were to large and cumbersome to maneuver. Mr. Myhre stated that he is asking that a snow blower being purchased from Fair Manufacturing that will better meet the needs of the street department and snow removal. Further discussion followed. Commissioner Turk made the motion to approve purchasing a snow blower for the Street Department and Commissioner Poss seconded the motion. Commissioner Doney asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

CITIZENS' REQUESTS

There were none.

COMMISSIONER'S MINUTE

Commissioner Doney commented that there will be a wounded warrior dinner at the American Legion on 3/15/14. It will be a corned beef and cabbage meal with all of the fixings. Last year they were able to raise about \$1,000 for the wounded warriors.

Commissioner Berry asked if the City could look at making the yellow zones on Main Street. Commissioner Berry commented that there is poor visibility at the crosswalks. Mr. Myhre answered that the Montana Department of Transportation is in charge of the yellow zones on Main Street.

ADJOURNMENT

Chairman Doney adjourned the meeting.

Dated this 3rd day of March, 2014.

Gayle Doney, Commission Chairman

ATTEST:

Nikki Brummond, City Clerk