

A COMMISSION MEETING OF MARCH 7, 2016 WHICH WAS HELD AT THE CENTRAL MONTANA COMMUNITY CENTER AND STARTED AT 7:00 P.M.

CALL TO ORDER

Chairman Byerly called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Byerly asked everyone to stand and say the Pledge to the Flag.

ROLL CALL

Present were Commissioners: Byerly, Doney, Gremaux, Hewitt, Poss, Putnam and Turk.

APPROVAL OF MINUTES

Commissioner Putnam made the motion to approve the February 16, 2016 minutes as presented and Commissioner Hewitt seconded them. The motion passed unanimously.

COURTESIES

There were none.

PROCLAMATIONS

There were none.

BOARD AND COMMISSION REPORTS

Commissioner Doney reported that the Local Government Study Commission met on February 29th. Dan Clark, Executive Director of the Local Government Center, was there to provide more information to the public and Study Commission. The next Study Commission is this Friday, March 11th.

Commissioner Turk reported that there will be a Library Board meeting this Friday at 11 am.

Commissioner Poss reported that there will be a City County Planning Board meeting on March 18, 2016.

Commissioner Hewitt reported that she did not attend the Airport Board meeting but does have the minutes from the meeting. Commissioner Hewitt stated that the ARFF project and the pavement maintenance project have been closed out.

Commissioner Putnam reported that she was unable to attend the Park and Recreation Board meeting. Mr. Myhre commented that he was unable to attend also.

Commissioner Byerly reported that the Central Montana Health District has relocated to the Sports Inc. building also known as Centennial Plaza.

CITY MANAGER REPORT

City Manager Kevin Myhre reported on the following issues:

Mr. Myhre stated that he attended the Manager/Mayors Executive training in Bozeman last week. Topics included in the training were: economic development, public and media relations, interlocal agreements, labor relations, legislative process, and performance evaluations. Mr. Myhre further comments that he was able to discuss several local issues with other community leaders.

It is hoped that the new stainless steel gutter system will be installed next week as part of the pool improvements. Once that is installed the general contractor will begin work on the deck concrete.

The developers for the new KFC Restaurant have met with the building official to begin the process of redeveloping the site. They are also in the process of putting together building plans.

Century Construction is scheduled to begin work on April 18th for the West Overpass Project.

Several Lewistown businesses have been sold lately to new owners. Docs OK Korral, The Trails End Motel and the Movie Store all have recently had a change in ownership. The China Garden has also mentioned that they have a new owner coming this spring.

The Trail staff have been working to clear tree debris from some areas along the trail system. Some work has been done south of the pool along 6th Ave S and behind the Westfeeds Building.

CONSENT AGENDA

Commissioner Doney made the motion to approve the consent agenda and Commissioner Turk seconded the motion. The motion passed unanimously. The consent agenda was the acknowledgment of the claims that have been paid from February 1, 2016 to February 29, 2016 for a total of \$51,640.52.

REGULAR AGENDA – Resolutions, Ordinances & Other Action Items:

1. Discussion and action on appointing Kylee Johnson to the Lewistown Housing Advisory Committee

Planning Director Duane Ferdinand explained that the Lewistown Housing Advisory Committee (HAC) is made up of eleven voting members appointed by the Lewistown City Commission. Mr. Ferdinand explained that Ms. Diane Rector served on the HAC and has recently retired from First Bank of Montana where she was a consumer and real estate lender. Ms. Kylee Johnson has replaced Ms. Rector at First Bank of Montana and has expressed an interest in serving on the

HAC. Mr. Ferdinand stated that he thinks Ms. Johnson would be a valuable member to the HAC and ask that the Commission appoint her to the HAC. Commissioner Putnam made the motion to approve appointing Kylee Johnson to the Lewistown Housing Advisory Committee and Commissioner Doney seconded the motion. Commissioner Byerly asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

2. Discussion and action on approving Resolution No. 3904, a resolution providing for the annexation by petition of a parcel of property located at 812 Wendell Avenue, Fergus County, into the City of Lewistown

Mr. Myhre explained that recently Mr. Wayne Lelek and his wife built a house at 812 Wendell Avenue and is currently located outside the City limits but adjacent to the City limits. Mr. Myhre further explained that they would like water and sewer services and in accordance with City Code they must petition the City for annexation in order to be hooked to water and sewer services. Commissioner Gremaux made the motion to approve Resolution No. 3904, a resolution providing for the annexation by petition of a parcel of property located at 812 Wendell Avenue, Fergus County, into the City of Lewistown and Commissioner Hewitt seconded the motion. Commissioner Byerly asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

3. Discussion and action on approving a business license for Big Sky Plumbing and Heating

Mr. Myhre explained that Big Sky Plumbing and Heating will be doing some work in Lewistown and are applying for a business license. All the appropriate paperwork has been submitted to the City of Lewistown. Mr. Myhre recommended approval. Commissioner Poss made the motion to approve a business license for Big Sky Plumbing and Heating and Commissioner Doney seconded the motion. Commissioner Byerly asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

4. Discussion and action on approving and authorizing the City Manager to enter into a utility agreement with the State of Montana and to sign the agreement on behalf of the City Commission

Public Works Director Holly Phelps explained that as part of the Department of Transportation project they are requesting permission to relocate one water valve that is located near the Moose in downtown Lewistown. There is no cost associated for the City of Lewistown but the agreement is because the water valve is located on City property. Commissioner Poss made the motion to approve and authorize the City Manager to enter into a utility agreement with the State of Montana and to sign the agreement on behalf of the City Commission and Commissioner Putnam seconded the motion. Commissioner Byerly asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

5. Discussion and action on approving and authorizing the City Manager to enter into a construction agreement with the State of Montana and to sign the agreement on behalf of the City Commission

Mr. Myhre explained that this agreement is for the pedestrian improvements in downtown Lewistown. This agreement states that the City will maintain that the property owner is responsible for the sidewalks. Also, that the City will notify the MDT of any issues with the sidewalks in the future so that they may come in and fix the issue. Mr. John Miksch asked if bump outs will be at every intersection in the downtown area. Mr. Myhre answered no the bump outs will be on 2nd and 5th and they will be making some traffic light changes. Commissioner Poss made the motion to approve and authorize the City Manager to enter into a construction agreement with the State of Montana and to sign the agreement on behalf of the City Commission and Commissioner Putnam seconded the motion. Commissioner Byerly asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

CITIZENS' REQUESTS

Mr. John Miksch asked how often the City performs water quality tests. Public Works Director Holly Phelps answered monthly tests are done for coliform at seven different locations with a three month location. The testing is determined by DEQ regulations. Ms. Phelps explained how some of the water chlorinating is done if a bad sample mandates it.

COMMISSIONER'S MINUTES

Commissioner Gremaux reported that there was a junior high wrestling tournament in town this past weekend. It was well attended and well ran.

ADJOURNMENT

Chairman Byerly adjourned the meeting.

Dated this 7th day of March, 2016.

Dave Byerly, Commission Chairman

ATTEST:

Nikki Brummond, City Clerk