

A COMMISSION MEETING OF AUGUST 1, 2016 WHICH WAS HELD AT THE CENTRAL MONTANA COMMUNITY CENTER AND STARTED AT 7:00 P.M.

CALL TO ORDER

Chairman Byerly called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Byerly asked everyone to stand and say the Pledge to the Flag.

ROLL CALL

Present were Commissioners: Byerly, Doney, Gremaux, Poss, and Putnam. Commissioners Hewitt and Turk were absent.

APPROVAL OF MINUTES

Commissioner Putnam made the motion to approve the July 18, 2016 minutes as presented and Commissioner Doney seconded the motion. The motion passed unanimously.

COURTESIS

There were none.

PROCLAMATIONS

There were none.

BOARD AND COMMISSION REPORTS

Commissioner Putnam reported that she attended the Central Montana Foundation Board meeting last Tuesday, July 27th. There was only one request from a Boy Scout troop that are going to be doing a project on mosquitoes. The Boy Scouts will be building and placing on private property near the stream bat houses to decrease the number of mosquitoes. Commissioner Putnam stated that it was a very good presentation and the request was approved.

Commissioner Doney reported that she attended the Local Government Study Commission on July 25th and there were two people in attendance. The tentative report was discussed briefly and their time table will have to be republished when a meeting date is determined and when a public hearing can be held. The final report is due on August 12, 2016 to the State of Montana

CITY MANAGER REPORT

City Manager Holly Phelps reported on the following issues:

On July 20th, Century Construction hit the waterline that they had recently installed. In the process of isolating the leak they sent a water hammer that broke a second waterline near the frog ponds. These two lines are the only two lines that can be used to fill the 1.5 million gallon tank. Century and the water department worked very well together and got the repairs done as quickly as possible. There were several subdivisions out of water for several hours. These areas included the top of Bonanza Hills, Castle Ridge and Casino Creek Highlands. The City did have drinking water available to those that needed it. As a precaution the City is in the process of chlorinating. There was a large volume of water that was moved through the system and we have received complaints of air, mineral deposits and cloudy water in the system.

A public interest meeting was held on July 26th for the Riverdale Sewer Project. It was well attended and everyone in attendance supported the project. Over the next several weeks the engineers will survey the area and begin gathering geotechnical data that is necessary to finalize the design. We hope to construct the project in 2017.

The Youth Engagement group of the Recharge Our Community project, will be holding a public meeting to gather public comments regarding the plan for the Creekside Park. It will be held at the Council on Aging at 7 p.m. on August 2nd. They will continue to work with the Trails group and are aware that the final plans will need to go in front of the Park and Recreation Board and the City Commission for approval.

The first meeting of the Lewistown Improvement District (LID) Board will be held August 8th. The board members will have a brief orientation, as well as, receive materials related to this board. They will also be electing officers.

The Civic Center is closed for annual maintenance until August 8th.

The Police Department will be holding their surplus auction on August 20th. There will be several cars, bikes, miscellaneous items available to bid on. There will be a complete list of items available as we get closer to the auction.

CONSENT AGENDA

Commissioner Doney made the motion to approve the consent agenda as presented and Commissioner Gremaux seconded the motion. The motion passed unanimously. The consent agenda was the acknowledgement of the claims that have been paid for fiscal year 2015-2016 from July 14, 2016 to July 27, 2016 for a total of \$51,549.95 and the acknowledgement of the claims that have been paid from July 1, 2016 to July 27, 2016 for a total of \$516,999.84.

***REGULAR AGENDA – Resolutions, Ordinances & Other Action Items:**

1. Discussion and action awarding the 2016 street improvement project

Ms. Phelps explained that the 2016 street improvement project had been put out to bid. Ms. Phelps explained that only one bid was received in the amount of \$348,887. Ms. Phelps explained that the bid is for a couple of different patches, projects and does include chip seals.

Some projects include the Spring Street where the new water line was installed, patching along 7th Ave N where the ADA corners have been installed. Also included is paving portions of Entrance and Wunderlin Streets which tie off the State project. The chip seals will be in the downtown area and Brassey Street. Commissioner Gremaux asked about the paving on Entrance what is included. Ms. Phelps explained that the State is paving approximately 68 feet of Entrance and the City will be finishing the remainder of pavement. Those residents on Entrance are willing to put in curb and gutter. Ms. Phelps stated that the bid amount is \$348,887 and would recommend Commission approval. Commissioner Gremaux made the motion to approve awarding the 2016 street maintenance improvement project to Century Construction and Commissioner Putnam seconded the motion. Commissioner Byerly asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

2. Discussion and action on awarding a bid for the plumbing portion of the water salesman project

Ms. Phelps explained that the water salesman project was put out to bid last fall and the bids came in high due for several reasons and at that time Public Works opted to pull the project from the contract. Public Works decided to sub contract out the project themselves. The foundation and underground piping is done. The plumbing was put out to bid and two bids was received. One bid is from Ginnaty plumbing in the amount of \$31,500 and the other bid was received from Lewistown Plumbing in the amount of \$33,850. Ms. Phelps stated that she recommends Ginnaty Plumbing and will continue to work with the contractor to keep costs down. Commissioner Poss made the motion on awarding a bid for the plumbing portion of the water salesman project and Commissioner Doney seconded the motion. Commissioner Byerly asked for comments from the audience and Commission. There being none, the question was called for and those Commissioners in favor were: Byerly, Doney, Poss and Putnam. Commissioner Gremaux abstained and Commissioners Hewitt and Turk were absent.

3. Discussion and action on appointing a City Commission representative to the Snowy Mountain Development Corporation (SMDC) Board

Commissioner Byerly explained that previous City Manager Kevin Myhre served as the City commission representative. Ms. Phelps explained that there has been an election of officers on the SMDC board and Mr. Ross Butcher who is the County representative is now the Chairman of the Board. Ms. Phelps explained that she would be willing to take Mr. Myhre's position on the board unless another Commissioner is interested. The next meeting is August 12th. Commissioner Byerly stated that with the knowledge and experience of the Interim City Manager is pretty vital on the board and would endorse Ms. Phelps recommendation. Commissioner Putnam made the motion to appoint Ms. Holly Phelps as the City Commission representative to the Snowy Mountain Development Corporation Board and Commissioner Doney seconded the motion. Commissioner Byerly asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

CITIZENS' REQUESTS

Mr. Richard Battrick explained that his neighbor parks a boat in front of his house all summer long. The code enforcement officer asked him to move the boat and Mr. Battrick explained that it was not his responsibility. As a result Mr. Battrick asked if there was anything that could be done with the five day limit. Ms. Phelps explained that Mr. Battrick does have neighbors that park their boat in front of his house and when the neighbors were asked to move it they did but it was put back in the same spot which can make situations a challenge to enforce.

COMMISSIONER'S MINUTE

Commissioner Putnam commented that parking of vehicles makes it difficult to see around the vehicle when you are approaching an intersection. Commissioner Putnam stated that there are also the issues of campers parked in the alley and next to the house.

ADJOURNMENT

Chairman Byerly adjourned the meeting.

Dated this 1st day of August, 2016.

Dave Byerly, Commission Chairman

ATTEST:

Nikki Brummond, City Clerk