

**A COMMISSION MEETING OF MAY 1, 2017 WHICH WAS HELD AT THE CENTRAL MONTANA COMMUNITY CENTER AND STARTED AT 7:00 P.M.**

**CALL TO ORDER**

Chairman Byerly called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Chairman Byerly asked everyone to stand and say the Pledge to the Flag.

**ROLL CALL**

Present were Commissioners: Byerly, Doney, Gremaux, Hewitt, Poss, Putnam and Turk.

**APPROVAL OF MINUTES**

Commissioner Putnam made the motion approve the April 17, 2017 minutes as presented and Commissioner Poss seconded the motion. The motion passed unanimously with Commissioner Hewitt abstaining.

**COURTESIES**

Commissioner Byerly commended Ms. Holly Phelps and Ms. KellyAnne Terry on the recognition of their leadership in the community. They both participated in Central Montana Leadership Montana and it is very good information and training.

**PROCLAMATIONS**

Chairman Byerly read the following proclamation:

*ARBOR DAY PROCLAMATION*

**WHEREAS**, natural areas, trees, and landscapes provide not only community beautification but also economic and environmental benefits; and

**WHEREAS**, trees provide many benefits to the community, including air purification, windbreaks, noise reduction, shade and energy savings; and

**WHEREAS**, planting trees and maintaining older trees provides an opportunity for community interaction, volunteerism, economic development, and environmental conservation; and

**WHEREAS**, our efforts to improve the environment benefit present and future generations; and

**WHEREAS**, Arbor Day in Montana is officially the last Friday in April;

***BE IT THEREFORE RESOLVED,***

I, Dave Byerly, Commission Chairman of Lewistown, Montana, do hereby proclaim May 10, 2017, as Arbor Day in Lewistown, and encourage citizens to participate in appropriate activities and to take advantage of the benefits of the parks and other natural areas in our community.

***IN WITNESS THEREOF,***

I have hereunto set my hand and caused the Seal of the City/Town/Community of Lewistown to be affixed on, May 1, 2017.

**BOARD AND COMMISSION REPORTS**

Commissioner Putnam reported that she attended the Central Montana Foundation meeting on April 22<sup>nd</sup>. There was a request for funding from the FCCLA and the request was approved for some of the requested funding. The Farmer in the Dell is a group that is hoping to purchase some property for developmentally delayed adults that could live on their own. They received a grant in the amount of \$4,025. Petroleum County set up a pass through account to help the Town of Winnett if needed. The money received and used was from the sale of a building. The Lewistown Sea Lions have set up a permanent account that was approved. The Central Montana Foundation's annual meeting will be May 22<sup>nd</sup>.

Commissioner Hewitt reported briefly on the Airport Board meeting.

**CITY MANAGER REPORT**

City Manager Holly Phelps reported on the following issues:

The Lewistown Park Maintenance Contract is currently out for bid. This contract includes the mowing/trimming, watering, trash disposal and restroom cleaning for all the City Park facilities, including the Fish Hatchery, dams and boulevards. This is an annual contract that may be extended for an additional two year period. The current contract expires the end of June.

The City of Lewistown is currently accepting applications for seasonal positions. These positions include cemetery and street helpers as well as pool personnel. Applications are available at the Job Service or the Civic Center.

The City Manager has received the draft report for the Hazardous Material Cleanup of the Lewistown Mill Building property. Lead based paint was identified on the exterior painted sign of the building (ghost sign), main entrance door, and various walls and ceilings on the main level. Mold was visually observed on floor joists in the basement. There is continual water damage observed on the first floor is believed to be the root cause. The other item addressed in the report was several light ballasts that could potentially have PCB's in them and must be disposed of properly.

The Arts and Entertainment District is very pleased that the city of Lewistown will be monitoring the banner program and it will be brought back before the Commission in the near future. Ms. Phelps stated that she has committed to the City assisting with the removal and installation of the new brackets for the banners. The Arts and Entertainment District continues moving forward on their parklet project. They currently have a design that is being reviewed by the Montana Department of Transportation. They are working with an organization called, In Our Backyard Inc. to raise funds to complete their project. This organization will match funds up to \$1,500 raised before May 22, 2017. If you are interested in donating you can go to <https://www.ioby.org/project/lewistown-parklet>.

**CONSENT AGENDA**

Commissioner Putnam made the motion to approve the consent agenda and Commissioner Doney seconded the motion. The motion passed unanimously. The consent agenda was the acknowledgment of the claims that have been paid from April 13, 2017 to April 26, 2017 for a total of \$58,932.26.

**REGULAR AGENDA – Resolutions, Ordinances & Other Action Items:**

1. Discussion and action on considering the reimbursement request from the Lewistown Sea Lion swim team

Ms. Phelps explained that during the committee of the whole there was an update of the progress at the swimming pool and where we are at with for the season. This request was brought to the commission last year but it was determined that a decision would be made once the project was near completion. Ms. Phelps explained that due to the late opening of the pool the Sea Lions took their swimmers to Stanford for practices and were charged rental in the amount of \$800. Ms. Phelps commented that she and Mr. Daniels would be comfortable with reimbursing the Sea Lions half of their request. Commissioner Putnam commented that she does not think that the Sea Lions are guaranteed the use of the pool by any agreement. Commissioner Putnam commented that these are tax dollars and people are already paying tax dollars for the maintenance pool and does not feel the general public should be paying for the Sea Lions additional cost. Commissioner Poss explained that the Sea Lions are broke this year due to not having a swim meet here last year. Commissioner Turk commented that it was discussed during the Committee of the Whole that rent would need to be charged in the future. Further discussion followed. Commissioner Doney made the motion to pay \$550 to the Lewistown Sea Lions swim team and Commissioner Poss seconded the motion. Commissioner Hewitt commented that she would like to see it be more and then made the motion to amend the motion to pay \$750 to the Lewistown Sea Lions swim team and Commissioner Poss seconded the motion. Commissioner Turk made the motion to amend the second motion to pay \$800 to the Lewistown Sea Lions swim team and Commissioner Gremaux seconded the motion. Commissioner Byerly asked for those is favor of amending the motion to \$800 and those voting in favor were Byerly, Doney, Gremaux, Hewitt, Poss, and Turk. Commissioner Putnam voted against. Commissioner Byerly asked for comments from the audience and Commission. There being none, the Commissioner Byerly asked for those is favor of paying \$800 to the Lewistown Sea Lions. Those voting in favor were Byerly, Doney, Gremaux, Hewitt, Poss, and Turk. Commissioner Putnam voted against.

2. Discussion and action on approving Resolution No. 3930, a resolution to obligate funds for the Riverdale Sewer Project

Ms. Phelps explained that the Commission has been discussing the Riverdale Sewer Project for quite some time. The Riverdale Sewer Project is a TSEP to provide sewer to the Riverdale Subdivision. The subdivision currently has water but not sewer. The City was awarded a \$500,000 TSEP grant and the engineer feels there is a lot of competitive pricing and feels the budget will come in below the amount and the amounts committed by the City are not to exceed amounts. Further discussion followed. Commissioner Turk made the motion to approve Resolution No. 3930, a resolution to obligate funds for the Riverdale Sewer Project and Commissioner Poss seconded the motion. Commissioner Doney asked if the \$346,100 is the City's match and if it was budgeted for. Ms. Phelps answered yes it was partially budgeted for but the project will not start until next fiscal year and will make sure that the whole amount in budgeted. Commissioner Byerly asked for comments from the audience and Commission. There being none, the question was called for and those voting in favor were Byerly, Doney, Gremaux, Hewitt, Poss, and Turk. Commissioner Putnam voted against.

3. Discussion and action on approving a change order to the 2016 Street Improvement Project

Ms. Phelps explained that this change order is to the 2016 Street Improvement Project and is considered a open contract and the work discussed will be a continuation of the contract and will finish all the work agreed to last year and will add these to the contract. The changes are to chip seal airport road, prep and

patch a few other areas. Commissioner Hewitt made the motion to approve a change order to the 2016 Street Improvement Project and Commissioner Gremaux seconded the motion. Commissioner Byerly asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

### **CITIZENS' REQUESTS**

Ms. Suzanne Westhoff asked if the lines west of town will be repainted and that intersection is very tight. Ms. Phelps answered that area is in the County and the City did have some concerns regarding that area.

### **COMMISSIONER'S MINTUE**

Commissioner Hewitt asked about the roundabout in the Grass Range area. Ms. Phelps answered that she reviewed the projects for the next four years and did not see any sign of a roundabout.

Commissioner Putnam commented that she received a letter from Shane Songer and would like to know what the city is going to do about the situation. Ms. Phelps explained that she is working with him and the City Attorney on an encroachment.

Commissioner Doney thanked Commission Gremaux for his work on the license plate.

Commissioner Turk asked about the storm drain on 8<sup>th</sup> Ave and Boulevard. Ms. Phelps explained that we are monitoring it and it is larger than other ones.

Commissioner Turk asked about board seats and commented that she enjoys serving on the Library Board but it requires a lot more time than she is able to take from work and would like to serve on a different board if she were to run for office again. Commissioner Byerly explained that he thinks any Commissioner can express their concern or interest to change or step down from a board.

### **ADJOURNMENT**

Chairman Byerly adjourned the meeting.

Dated this 1<sup>st</sup> day of May, 2017.

---

Dave Byerly, Commission Chairman

ATTEST:

---

Nikki Brummond, City Clerk