

**A COMMISSION MEETING OF MAY 15, 2017 WHICH WAS HELD AT THE CENTRAL MONTANA COMMUNITY CENTER AND STARTED AT 7:00 P.M.**

**CALL TO ORDER**

Vice Chairman Turk called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Vice Chairman Turk asked everyone to stand and say the Pledge to the Flag.

**ROLL CALL**

Present were Commissioners: Doney, Gremaux, Hewitt, Poss, Putnam and Turk. Commissioner Byerly was absent.

**APPROVAL OF MINUTES**

Commissioner Putnam made the motion approve the May 1, 2017 minutes as presented and Commissioner Gremaux seconded the motion. The motion passed unanimously.

**COURTESIES**

There were none.

**PROCLAMATIONS**

**A PROCLAMATION OF THE LEWISTOWN CITY COMMISSION DECLARING MAY, 2017 AS MEMORIAL POPPY MONTH IN RECOGNITION OF ALL CENTRAL MONTANA VETERANS**

Proclamation:

Whereas, the poppy is a memorial flower of sacred significance that has become a living symbol for American war dead. The immortalized red blossom gained its international acceptance by the memories of returning servicemen who remembered the wild poppies which covered the devastated battlefields of France and Flanders during WWI where their comrades had fought and died in defense of freedom.

Whereas, the poppy has become a symbol to perpetually remind us of, and to unfailingly teach coming generations, the value of the light of liberty, and of our debt to those who helped save it for us by paying the supreme sacrifice.

Whereas, the wearing of the memorial poppy is a fitting and effective way of keeping bright the memory of our veterans who gave their lives in the service of America;

Whereas, in 1921 the American Legion Auxiliary adopted the poppy as its memorial flower and encourages the wearing of the poppy by all citizens, especially on memorial day, and,

Whereas, the American Legion Auxiliary distributes memorial poppies that are made by disabled veterans to help veterans;

**It is hereby proclaimed** by the Lewistown City Commission that May, 2017 is declared to be Memorial Poppy Month in Lewistown and Central Montana and all citizens are urged to observe the month by wearing the memorial poppy of the American Legion Auxiliary in honor of our veterans who gave the ultimate sacrifice.

Dated this 15<sup>th</sup> day of May, 2017.

### **BOARD AND COMMISSION REPORTS**

Commissioner Turk reported that there was no Library Board meeting this month, because Library director KellyAnne Terry has been very ill. The Library Author Dinner is this Wednesday, May 17, 2017.

Commissioner Hewitt reported that they are still continue to work on the house at the Airport to hopefully rent it out in the near future. Commissioner Hewitt also reported that the bus barn has been approved by all parties and is able to house five planes. The walking path is still being worked on. There is still some work being done on the runways.

### **CITY MANAGER REPORT**

Last week several City departments met with members of Make It Happen. Evergreen Skateparks could potentially be in town as early as May 18<sup>th</sup> to finalize the design and they could start the project as early as the following week. Make It Happen has called in utility locates for the area and will use this information to select the best location for the structure. They are working with staff to minimize conflicts with existing utilities.

The Park Board met and have allowed Robert Snyder and the Lighthouse Baptist Church to hold their Gospel Concert aka Tent Revival in the “Paris Cleaners Park” located on 2<sup>nd</sup> Avenue between Corcoran and Evelyn Streets. Mr. Snyder told the board that he talked with many of the adjacent property owners and they did not object to him holding the event at this location. It will be a trial run and will see how it works.

The City Manager emailed a survey to the Commission to provide an opportunity to participate in the community branding effort that is currently underway. Branding can turn an area into a place where people want to live, work and visit by creating a single brand for the area and extends it to all its offerings and interactions. If the commission would like more information regarding this effort the group could come a make presentation to the Commission during a future Committee of the whole if requested.

The City has received notification that they were successful in our efforts to receive grant funding for additional cleanup of the old dump site located on Marcella Avenue

The paving of the trails was complete this week. The concrete approaches still need to be poured to complete the project. There was a slide off of A Street that had to be stabilized prior to the paving.

### **CONSENT AGENDA**

Commissioner Gremaux made the motion to approve the consent agenda and Commissioner Hewitt seconded the consent agenda. The consent agenda was the acknowledgement of the claims that have been paid from

**\*REGULAR AGENDA – Resolutions, Ordinances & Other Action:**

1. Discussion and action on approving a 35 foot wide curb cut for the property located at 1122 W. Washington

Ms. Phelps explained that this a request from Mr. Clayton Christenson and his contractor Mr. Ted Derheim asking for a variance on the 12<sup>th</sup> Street side of Mr. Chistenson’s corner lot. The request is 21 additional feet for the drive approach. The reason is to utilize a 21 x 28 concrete pad for off street parking. Ms. Phelps commented that she would like to see a 5 foot path for the public. Commissioner Putnam made the motion to approve the request for a 35 foot wide curb cut for the property located at 1122 W Washington and Commissioner Gremaux seconded the motion. Commissioner Turk asked for comments from the audience and commission. There being none, the question was called for and the motion passed unanimously.

2. Discussion and action on approving the appointment of two new members to the Historic Resources Commission

Ms. Phelps explained that the Historic Resources Commission is a board of seven members and are appointed to a two year term with no limit on the number of terms they serve. Commissioner Hewitt made to appointment Mr. Dustin Ingersoll to the Historic Resources Commission and Commissioner Putnam seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously. Commissioner Gremaux made the motion to nominate Ms. Kathie Bailey to the Historic Resources Commission and Commissioner Doney seconded the motion. There being none, the question was called for and the motion passed unanimously

3. Discussion and action on awarding and approving the 2017-2020 park maintenance contract

Ms. Phelps explained that the City of Lewistown contracts for the maintenance of the city parks. The contract expired at June 30, 2017 and the City advertised the contract. The City received one bid and included in the bid were letters of reference showing his ability to complete the contract. Ms. Phelps further explained that the bid amount will remain the same as current for the first two years and will increase by \$50 the third year. Commissioner Putnam made the motion to approve awarding the three year contract to Rick Sandor and Commissioner Doney seconded the motion. There being none, the question was called for and the motion passed unanimously

4. Discussion and action on approving the City Manager to sign a quit claim deed for the right of way for the realignment of Airport Road

Ms. Phelps explained that there was a portion of the Airport Road was not deeded to the City of Lewistown and it was discovered during the construction process. Commissioner Hewitt made the motion to approve the City Manager to sign a quit claim deed for the right of way for the realignment of Airport Road and Commissioner Putnam seconded the motion. There being none, the question was called for and the motion passed unanimously

**CITIZENS' REQEUSTS**

There were none.

**COMMISSIONER'S MINUTE**

There were none.

**ADJOURNMENT**

Vice Chairman Turk adjourned the meeting.

Dated this 15<sup>th</sup> day of May, 2017.

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Patty Turk, Commission Vice Chairman

ATTEST:

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Nikki Brummond, City Clerk