

A REGULAR COMMISSION MEETING OF THE LEWISTOWN CITY COMMISSION ON SEPTEMBER 8, 2020 WHICH WAS HELD AT THE CENTRAL MONTANA COMMUNITY CENTER AND STARTED AT 7:00 P.M.

CALL TO ORDER

Chairman Doney called the meeting to order.

PLEDGE OF ALLEGIANCE

Chairman Doney asked everyone to stand and say the Pledge to the Flag.

ROLL CALL

Present were Commissioners: Day, Doney, Dunnington, Loomis, Oldenburg and Turk. Commissioner Hewitt participated via zoom.

APPROVAL OF MINUTES

Chairman Doney stated that without objection and based on the corrections the August 17, 2020 and August 31, 2020 minutes are approved.

COURTESIES

There were none.

PROCLAMATIONS

There were none.

BOARD AND COMMISSION REPORTS

Commissioner Oldenburg reported that she attended the recent Central Montana Foundation board meeting on August 25, 2020. The Allied Investment advisors provided their quarterly report. There was one COVID19 Relief Grant awarded to DES for \$2,000 for mask acquisition. There were several regular grant requests that were awarded including \$4,999 to the Coffee Creek Fire District, \$2,500 to the Denton Child Development Center, \$2,000 to SMDC for the Ft. McGinnis historical signage project and \$304 to the City pool for the Children's pool passes for the summer youth program.

Commissioner Loomis reported that he attended the Park and Recreation Board meeting on September 2nd. Commissioner Loomis reported that the masonry at Creekside is very close to being completed. The Park Board is considering asking NRCS to help develop some more camp sites at East Fork. The camping fees at East Fork has been a great revenue for East Fork and will help to maintain the areas. The improvements to the women's locker room at the Civic Center will begin this fall. These improvements were approved by the Recreation District.

Commissioner Doney reported that she attended the Library Board meeting on August 20, 2020. The Library Board discussed mobile work stations and how they will be funded. The Library will be closed during the Chokecherry Festival. The Library has been busy and there is a Librarian reading a book on a weekly basis on the radio.

CITY MANAGER REPORT

City Manager Holly Phelps reported on the following issues:

The results of the recent cleanup at the old dump site are in and there is another hot spot found and there will need to be additional testing done. There are enough remaining grant funds to do this testing.

The Fire Department has been busy this last week responding to several wildland fires in the area.

This last week the Public Works Department conducted the annual Dam inspections. Each year the department goes out and operates the gate structures, measures piezometers and walks the entire dam. Every five years the City is required to have an engineer conduct the inspection with us. During this inspection they also use a tv camera to inspect the inside of the outlet structure. All the dams appear to be in good shape.

The Public Works and Police auction was very successful, the auction grossed over \$40,000. There was a wide variety of items that were auctioned; from cars, trucks, and bikes to watches. These items were retired City equipment, abandoned property or item that were part of various police investigations. Prices varied from almost \$5,000 for an old dump truck to \$20 for a lot of 5 bikes. Details on the auction results can be found on Shobe Auctions Website.

The City Commissioners will be conducting the semi-annual City Manager evaluation at the next meeting. The City Manager will email the evaluation form next week, and there are paper copies available for those who prefer paper copies.

Commissioner Doney asked the City Manager how the City departments are handling COVID. City Manager Phelps responded that just today she was notified that one of our employees has tested positive for COVID. Due to close contact there are a few of the employees that are quarantined and will be tested. City Manager Phelps further explained that the City is considered critical employees and as a result the tests will be moved to a priority status.

PUBLIC COMMENT – non agenda items:

Mr. Robert Snyder handed out a copy of a report of the United States death chart for COVID19. Mr. Snyder would like to encourage the City that we give back the public's civil liberties. Mr. Snyder personally believes this is a very serious flu.

CONSENT AGENDA

Commissioner Turk made the motion to approve the consent agenda and Commissioner Oldenburg seconded the motion and the motion passed unanimously. The consent agenda was the acknowledgement of the claims that have been paid from August 13, 2020 to August 31, 2020 for a total of \$511,225.37

***REGULAR AGENDA – Resolutions, Ordinance & Other Action Items:**

1. Discussion and action on approving a bid from Morrison & Maierle for computers for the Library and Fire Department

City Manager Phelps explained that both the Library and Fire Department during the budget process that their departments had a need to do some technology upgrades. City Manager Phelps stated that the Fire Department's upgrade is parting of the phasing out of the Windows 7 software and migrating to Windows 10. The Library is looking to more an easy mobile technology option to better serve their patrons. The City Manager explained that the City currently has an IT contract with Morrison & Maierle and these two departments were asked to obtain quotes from them. It was determined that by putting these projects together it will help to save on travel and installation expenses. Library Director Dani Buehler explained that the work in Libraries is moving more and more toward technology. Library Director Buehler explained that the mobility of working at home has become very important, but also the need for mobility to complete inventory in the Library and the ability to reach the schools. Commissioner Turk made the motion to approve a bid from Morrison & Maierle for computers for the Library and Fire Department and Commissioner Day seconded the motion. City Manager Phelps explained that the reason for this item coming before the Commission is that the overall purchase will be right at or over \$15,000 and that must be brought to the Commission for approval in accordance with the City's purchasing policy. Commissioner Doney asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

2. Discussion and action on approving a bid for tablets for the Police Department

City Manager Phelps explained that this bid is for five rugged tablets, keyboard and printer. City Manager Phelps stated that the bids are a little confusing as the first bid is for both the tables and the installation. The second bid is just for tablets and does not include installation. City Manager Phelps stated that she did physically see these tablets and they are durable and rugged and built for this type of use. City Manager Phelps commented that she does recommend approval of this item. Commissioner Oldenburg made the motion to approve the bid for the tablets for the Police Department and Commissioner Day seconded the motion. Commissioner Doney asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

CITIZEN'S REQUESTS

There were none.

COMMISSIONER’S MINUTE

Commissioner Turk asked if each building in Mountain Acres had its own meter and bill. City Manager Phelps explained that no there is two main meters that feed Mountain Acres. Mountain Acres pays a bill to the City and then they assess a water charge to each of their customers. The do have a certified operator and all the lines are private property.

Commissioner Loomis stated that he has had several citizens question him regarding political signs. Commissioner Loomis further stated that some of the complaints have been that the signs have been removed or destroyed. City Manager Phelps suggested that he encourage them to call Code Enforcement.

ADJOURNMENT

Chairman Doney adjourned the meeting.

Dated this 8th day of September, 2020.

Gayle Doney, Commission Chair

ATTEST:

Nikki Brummond, City Clerk