

**A REGULAR COMMISSION MEETING OF THE LEWISTOWN CITY COMMISSION ON JUNE 7, 2021 WHICH WAS HELD AT THE CENTRAL MONTANA COMMUNITY CENTER AND STARTED AT 7:00 P.M.**

**CALL TO ORDER**

Chairman Turk called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Chairman Turk asked everyone to stand and say the Pledge to the Flag.

**ROLL CALL**

Present were Commissioners: Day, Doney, Dunnington, Hewitt, Loomis, Oldenburg and Turk.

**APPROVAL OF MINUTES**

There were none.

**COURTESIES**

There were none.

**PROCLAMATIONS**

There were none.

**BOARD AND COMMISSION REPORTS**

Commissioner Hewitt reported that the Rimby Hangar will not be used this winter for the COVID vaccines. An insurance adjuster as looked at the airport damage during the spring windstorm. The Fly In is June 26<sup>th</sup>, there definitely will be a C130, the pancakes will be cinnamon and sourdough. The person who bought the plow at the Airport auction this past fall has not picked up the plow and the Airport manager will be contacting them and notifying him that he will be charged a storage fee. Mr. Tim Holt has been seriously looking at the WTI facility. Mr. Holt has asked the Airport or working with the Airport on the following which is a hoist, paving of the short road in and security cameras.

Commissioner Doney reported that the Library held interviews for the Library Director on last Wednesday and Friday and will meet again on June 11<sup>th</sup>.

Commissioner Oldenburg reported that the Central Montana Foundation held their annual meeting on May 25<sup>th</sup> and there were over eighty people in attendance. Highlights of the meeting were honoring Mickey McMillan with the "Friend of the Foundation" award for her long-time services as the foundations CPA. There were \$100,000 in large grants awarded to the following: Central Montana Medical Center Cheadle Fire Department, Denton Ambulance Service, Judith Basin Historical Society, Lewistown Art Center, Lewistown Ice Skating Association, the Stanford Open and the Winnett Aces. There were smaller grants awarded to Women Lead Central Montana and the Stanford Youth Baseball group.

Commissioner Loomis reported that the Park and Recreation Board met last week for the annual clean up of East Fork. Mr. Bill Berg and Ms. Kelly Comer are looking at plans for East Fork and possible further development. Commissioner Loomis stated that he is still hearing concerns about the trees in the downtown area. The swimming pool opened on June 5<sup>th</sup>. Commissioner Loomis reviewed some of the activities being held at the Creekside Pavilion over the summer. Commissioner Loomis reported that the Park and Recreation Board has received a request from the Jaycee's for a dog park. City Manager Phelps stated it would most likely be a City park and currently Jaycee's are applying for grants and then will come to the Park and Recreation Board to look at the possibility of moving forward.

Commissioner Day reported that the Central Montana Health District Board will be meeting on June 10<sup>th</sup> at 1 pm. Commissioner Day stated that she has not received a new memorandum of understanding, but it is on the agenda to discuss.

### **CITY MANAGER REPORT**

City Manager Phelps reported on the following issues:

The swimming pool opened on June 5<sup>th</sup>. This year it is back to normal. Season passes and swimming lessons sign up were done at the Civic Center early last week and now can be purchased at the pool during regular hours.

The Summer Reading Program began on June 1<sup>st</sup> and this year it is only open to kids. The Library Board has also been busy interviewing candidates to be the next Library Director.

The Park and Recreation Department has been busy. They not only worked hard to get the pool ready, but have been working on addressing the weeds in the parks and making sure that the trees in the downtown get the care they need.

This year's Street Maintenance project will begin next week. The contractor is responsible for notification of the adjacent property owners. The schedule is available on the City's website, newspaper and radio. Again, this year the contractor will have a recording that update resident on the construction schedule.

The Fire Department has been busy preparing for what may be a very busy fire season. There are several mutual agreements in place.

Events at Creekside began this weekend. The grand opening will be June 26<sup>th</sup>. There will be a ribbon cutting and thank you to the community and feature music from various local artists. There are several more events planned for the summer.

### **PUBIC COMMENTS** - non agenda items.

There were none.

### **CONSENT AGENDA**

Commissioner Doney made the motion to approve the consent agenda and Commissioner Hewitt seconded the motion. The motion passed unanimously. The consent agenda was the acknowledgment of the claims that have been paid from May 14, 2021 to May 31, 2021 for a total of \$131,826.59.

**REGULAR AGENDA – Resolutions, Ordinance & Other Action Items:**

1. Discussion and action on appointing Dave Byerly to serve a four-year term on the Tax Increment Finance/Targeted Economic Development District Board

City Manager Phelps explained that there has been a vacancy since Ms. Chris Cooler resigned due to moving outside of the City limits. City Manager Phelps commented that the board has advertised, reached out to individuals who were interested in the past and recently Mr. Byerly came forward as an interested candidate. City Manager Phelps stated that Mr. Byerly served on the Commission, very aware of the purpose of the TIF and why it was created. The TIF board has recommend the Commission appoint Mr. Byerly to the board. Commissioner Oldenburg made the motion to appoint Mr. Dave Byerly to serve a four-year term on the Tax Increment Finance/Targeted Economic Development District Board and Commissioner Doney seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

2. Discussion and action on approving Resolution No. 4051, a resolution stating the intention of City Commission to amend the 2020-2021 budget of the City of Lewistown

City Manager Phelps explained that this resolution is setting a date for a public hearing and at the next meeting the City Commission would hold a public hearing and then approve a resolution stating the changes that need to be amend for the current budget. Commissioner Doney made the motion to approve Resolution No. 4051, a resolution stating the intention of City Commission to amend the 2020-2021 budget of the City of Lewistown and Commissioner Hewitt seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for and the motion passed unanimously.

3. Discussion and action on approving Resolution No. 4052, resolution of the City of Lewistown City Commission notifying Fergus County election administrator of the City’s desire to conduct the 2021 City general election by mail ballot

City Manager Phelps explained this resolution is addressed in state statute that the municipality can pass a resolution asking for a mail ballot election or the election administrator may choose to move forward. This will give the opportunity to move forward with providing the Secretary of State with a plan of the election.

Commissioner Doney made the motion to approve Resolution No. 4052, resolution of the City of Lewistown City Commission notifying Fergus County election administrator of the City’s desire to conduct the 2021 City general election by mail ballot and Commissioner Oldenburg seconded the motion. Commissioner Turk asked for comments from the audience and Commission. There being none, the question was called for. Commissioners voting in favor were: Day, Doney, Dunnington, Loomis, Oldenburg and Turk. Commissioner Hewitt voted against.

**CITIZEN’S REQUESTS**

Mr. Richard Battrick asked how come the East Fork Reservoir is in the City limits. City Manager Phelps answered that it is not in the City limits it is just owned by the City.

**COMMISSIONER’S MINUTE**

Commissioner Hewitt explained that she voted no on the mail ballot resolution because she thinks that the voting should be done in person. At the last election she knew people that received ballots that were not registered to vote.

Commissioner Oldenburg commented that she had someone from the SAFE group to be able to have the Police Department notify them when an animal is put down at the pound. They would like to be notified to be able to help care for the animals.

Commissioner Oldenburg stated that she read the Billings Gazette regarding all of the federal dollars that are coming into the state and wants to know if the City is working on getting some of the funding. City Manager Phelps stated that yes, the City will be getting a direct allocation and then will be working to apply for other funding for projects. City Manager Phelps stated that the money is primarily for infrastructure.

Commissioner Turk asked where the fence issue with Mr. Busenbark. City Manager Phelps answered that City staff have discussed the issue. City Manager Phelps stated that she will be making an appointment to meet with Mr. Busenbark and issue the letter.

**ADJOURNMENT**

Chairman Turk adjourned the meeting.

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Patty Turk, Commission Chairman

ATTEST:

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Nikki Brummond, City Clerk